



## **INVITATION FOR EXPRESSION OF INTEREST**

### **03/IED/GRMF/15: PROCUREMENT OF CONSULTANCY SERVICES FOR THE EXTERNAL AUDIT SERVICES TO THE GEOTHERMAL RISK MITIGATION FACILITY (GRMF) PROJECT.**

#### **Introduction**

The African Union, established as a unique Pan African continental body, is charged with spearheading Africa's rapid integration and sustainable development by promoting unity, solidarity, cohesion and cooperation among the peoples of Africa and African States as well as developing a New Partnership worldwide. Its Headquarters is located in Addis Ababa, capital city of Ethiopia.

#### **Background**

Under Article 25 of the financial rules and regulations of the African Union (AU) the Accounting Officer (Chairperson of the Commission) may establish fiduciary funds, reserves and special funds. As may be required by specific provision of the funding agreement with the partner/donor, an audit by an External Auditors may be conducted on the receipts and expenditure relating to the Funding Agreement. This document sets out the terms of reference for the External Audit.

#### **Scope of Work**

1. The Project annual audits will comprise of all activities covered by the two financial agreements entered into between the commission of the African Union ("AUC") and ("KFW"). The auditor shall review the project execution for the Geothermal Risk Mitigation Facility for Eastern Africa (GRMF), the Regional Geothermal coordination Unit (RGCU) and the technical consultant as well as the project developer.
2. The audit shall be effected at least annually ("Audit Period") and the respective report(s) should be presented not later than 3 months after the end of the period covered. At its discretion, the Oversight Committee can request the Auditor to conduct audits in addition to the annual audit. The subject of the current audit is the statement of income and expenditure and related financial operations in connection with the above project, for the period of the whole project from 2012 to 2017.
3. The auditor shall also conduct an annual audit on the management of the project including procurement, reporting and documentation of the Geothermal Risk

Mitigation Facility (GRMF) as a whole and of selected surface studies/exploration drilling programs.

### **Overall Objective**

The External Auditor shall conduct an objective and independent assessment of the Overall Project Management and execution for the Geothermal Risk Mitigation Facility [GRMF) in order to provide a conclusion in the form of an Audit Report on whether the AU has complied with the provisions of the Funding Agreement and the Financial Rules and Regulations of the AU in administering the receipts and expenditure of the project/grant. And thus identify possible weakness including measures for improvement

**In view of the above, the African Union Commission intends to hire a qualified a firm to carry out consultancy services for the External Audit services to the Geothermal Risk Mitigation Facility (GRMF) Project.**

### **Summary of Outputs and Services to be provided by the consultant**

The following deliverables are required for this project and shall be submitted to the Project Manager of the GRMF.

- a. A written **Assurance Report (Audit Report)**. This shall state the respective responsibilities of the AU and the External Auditors. It should further state the basis on which the audit has been carried out and outline the procedures undertaken to gather evidence on which the conclusion is based. **The Assurance Report** should contain a main statement/report, where the auditor clearly states the extent of its assurance. If qualified, the report should outline the basis for qualifications, detailing the areas of non-compliance.
- b. In addition to the Assurance Report, the External Auditor shall be expected to provide a separate **letter known as the Management Letter or Internal Control Memorandum**, concerning any material weaknesses in accounting and internal control systems which come to their notice during the audit.

### **Resource Requirements**

The African Union now invites eligible consultants to express their interest in undertaking the Expression of Interest for Consultancy Services to undertake a consultancy on **“External Audit services to the Geothermal Risk Mitigation Facility (GRMF) Project”** Interested Consultancy firms must have been in existence for the **last five (5) years and undertaken consultancies of similar nature**. The consultancy firm should be able to undertake the assignment within the next three (3) years on agreed intervals.

**Consultancy firms/Consultants may associate with other firms in order to enhance their capacity and qualifications.**

**A consultancy firm will be selected in accordance with the following criteria:**

1. **An Official Letter from authorized Official, expressing interest of the firm to participate in the Consultancy,**

**2. General profile and background of the firm, which should elaborate the following:**

- a. **Commercial Registration of the firm attaching necessary certificates.**
- b. **Tax Registered and Compliant with existing laws in respective countries**
- c. **Names of authorized representatives of the firm**
- d. **Total Capitalization**
- e. **Core Business of the firm.**
- f. **Record of experience of the consultants/Firms in handling consultancy services or similar assignments.**

**3. Audited Financial Statements in the last five years.**

Interested firms are required to submit one (1) original and three (3) copies of the Expression of Interest clearly marked as original and copies.

Interested consultancy firms may obtain further information from **Vincent Moola, Procurement Expert, African Union Commission, Procurement and Travel Division, Roosevelt Street, P. O. Box 3243, Addis Ababa, Ethiopia.** The telephone number is +251-11-551 7700, the fax number is Fax: +251-11-5517844/5510442 and the Email: [moolav@africa-union.org](mailto:moolav@africa-union.org) from 09:00 hours to 16:00 hours local time.

The Expression of Interests should be sent clearly marked “**03/IED/GRMF/15: PROCUREMENT CONSULTANCY SERVICES FOR THE EXTERNAL AUDIT SERVICES TO THE GEOTHERMAL RISK MITIGATION FACILITY (GRMF) PROJECT.**” and deposited in the Tender Box before 10<sup>th</sup> April, 2015 at 15:00hours local time and clearly addressed to:

**The Chairperson,  
Tender Board,  
African Union Commission,  
Building C, Third (3) Floor,  
Roosevelt Street.  
P. O. Box 3243,  
Addis Ababa,  
Ethiopia.**

**In Attention of: Vincent Moola, Procurement Expert**

Interested Consultancy firms and Individuals can access the Expression of interest on the AU website Tenders and the link is: <http://www.au.int/en/bids>